

**AMENDED AGENDA  
BOARD OF SELECTMEN  
HOLBROOK, MASSACHUSETTS**

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**Wednesday, June 14, 2017 at 7:00 p.m.**

**Holbrook Town Hall, Selectman Noel C. King Meeting Room, Floor 3R  
50 North Franklin Street, Holbrook, MA 02343**

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**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

All cell phones, pagers, etc., are to be turned off during the meeting.

Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM)

**II. MINUTES:**

A. Minutes of the Regular & Executive Sessions of Wednesday, April 26, 2017

B. Minutes of the Regular & Executive Sessions of Wednesday, May 3, 2017

**III. TOWN ADMINISTRATOR'S REPORT:**

A. Citizen Concerns

B. Communications & Announcements

C. Committee Updates

D. Update on Status of Open Issues

**IV. OLD BUSINESS:**

**V. NEW BUSINESS:**

A. Senator John Keenan – Present an overview of the state's budget outlook, updates on his legislative agenda, and state bills or projects affecting the Town

B. Presentation on the Firefighters' 3<sup>rd</sup> Annual Car Show Fundraiser on July 23<sup>rd</sup>

C. Request of the Holbrook Coalition of Churches' to Reschedule the Use of the Sumner Field from July 1<sup>st</sup> to August 26<sup>th</sup> for a Family Fun Night

D. Proposal from Brookville Bible Church for Interior and Exterior Improvements at the Council on Aging Senior Center at 9 Jewel Road

E. Consider Year-End Appropriation Transfer Requests per MGL Ch. 44, Section 33B

F. Discussion about an area of land on North Shore Road abutting Lake Holbrook

G. Vote to Authorize the Communications Director to Proceed with an Intermunicipal Agreement with the Town of Rockland for Dispatch Services

H. Discuss & Set the FY18 Ambulance Billing Rates

I. Discuss the position of Council on Aging Coordinator, effective July 1, 2017

J. Vote to Authorize the Chairman to Execute a Software Licensing and Support Agreement Between Lawrence Braverman Associates, LLC and the Town of Holbrook for FY2018

K. Vote to Authorize the Chairman to Execute a Contract Between the Tri-Town Water Board and Woodard & Curran for Engineering Services: Cochato River / Richardi Reservoir

L. Vote to Authorize the Chairman to Execute a Contract Between the Tri-Town Water Board and D&C Construction Company, Inc. for Great Pond Dam – Dam Safety Improvements

M. Vote to Enter into an Agreement to Amend the Town Administrator's Contract

N. Vote to Grant Requests for Vacation Carry-Over from FY2017 to FY2018

- O. Letter from Mass. State Lottery Commission – KENO Monitors for Convenience Mart, 779 South Franklin Street, and T Square Food Shop, 31 North Franklin Street
- P. Vote on Annual Appointments of Officials and Various Town Committee Members
- Q. Updates: Public Safety – Treasurer/Collector – Public Works Department

**VI. CITIZENS' COMMENTS:**

**VII. ADJOURN to executive session** to discuss strategy as it relates to litigation (Norfolk County Agricultural School), and **not return to open session**

“The Chair reserves the right to call items on the agenda out of order. Items are listed in their approximate order, and items may be reached earlier or later than the posted order. Items listed for executive session may also be discussed in open session. The listing of items contains those items reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Persons interested are advised that in the event that any matter taken up at the meeting that remains unfinished at the close of the meeting may be put off to a continued session of the meeting, in accordance with the Open Meeting Law.”

### **PUBLIC PARTICIPATION IN MEETINGS**

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The first item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004